



CIVIL ENGINEERING | PLANNING | SURVEYING

ENGINEERING TECHNICIAN 3

Location: Grand Forks, ND
Deadline: Open Until Filled
Status: Full Time

Summary:

The successful candidate must have extensive experience in CADD and civil design software. Candidate must be knowledgeable in civil construction.

Primary Duties and Responsibilities:

- Responsible for researching and finalizing CDs.
- Review project design documents prepared by engineering specialists and ensure redlines are incorporated into document drafts.
- Use CAD software to prepare and/or evaluate diagrams, elevations, and/or site configurations.
- Perform peer reviews and provide mentoring to and supervision of the development of engineering specialists.
- Actively participate in implementing and monitoring continuous improvement initiatives to improve project quality.
- Engage in occasional independent decision making and take the lead on problem resolution when necessary.
- Support multiple projects when needed and help ensure timely completion of assignments.
- CADD drafting and design of civil type projects.
- Construction Observation.

Minimum Job Qualifications:

- Associate's Degree in Civil Engineering Technology
- Excellent verbal/written communications, time management, interpersonal and organizational skills.
- 5 or more years proven experience.
- Display high level of initiative and demonstrated ability to manage multiple projects with clear expectations and timeliness.
- Proficient in the use of MS Word and MS Excel.
- Proficiency in AutoCad Civil 3D.

Nature and Scope of Position:

- Ability to work in the field as a construction observer.
- Required prolonged sitting with periodic walking, standing, bending, stopping and stretching.
- Requires the ability to lift 30 pounds or more.
- Requires a valid drivers license and an insurable driving record.

Compensation:

Salary is dependant upon qualifications and experience. Position is eligible for full company benefit package, upon completion of probationary period, which includes medical insurance, health savings account, life insurance, 401K, profit sharing, vacation and sick leave, holiday pay, and other benefits.

CPS Contact:

For consideration, please submit your resume and cover letter to:

CPS, Ltd.
308 2nd Avenue North
Grand Forks, ND 58203
Email: human.resources@cpsengineering.net

For additional information on CPS, Ltd., please go to our website at www.cpsengineering.net